

**TOWN OF DARIEN
BOARD OF SELECTMEN
SPECIAL MEETING
OCTOBER 4, 2016**

ATTENDANCE: First Selectman Jayme Stevenson; Robert Richards, Susan Marks, Marc Thorne, Charles Koons

STAFF: Kate Clarke Buch, Town Administrator, Vic Pensiero, Chief, Darien Fire Department

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:03 p. m.

FIRST SELECTMAN'S REPORT

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- Last Friday, September 30th, the CT State Department of Housing issued the Town of Darien a Certificate of Affordable Housing Completion (ie: 4-year moratorium from mandates of CT Statute 8-30g). This is the second moratorium achieved by our town. In order to achieve a Certificate of AH Completion, based on 2010 census information on Darien households, we needed 141 Housing Equivalency Points (HUE's). We achieved the 141 HUE points threshold by the following:
 - 109.5 HUE's from the 55 new units at The Heights of Darien
 - 25.5 HUE's from the 35 units at Garden Homes (set aside development)
 - 1.5 HUE's from 23-33 Tokened Road
 - 4.5 HUE's from 269 Hoyt Street

I want to thank the Planning and Zoning Commission and, in particular Jeremy Ginsberg and his staff for their diligence in working with developers to dedicate affordable units and for their work required in submitting the application to the state.

- In-Town Paramedics began service yesterday, 10/3.
- 9/27 – Noroton Heights Access Study kick off meeting
- Town Garage Building Committee has held their first two meetings
- The Department of Public Health is issued a draft proposal to consolidate health districts along county lines, disallowing individual municipalities from having their own Health Director and health department. Each town would be required to remit 1.5% of the previous year's town budget to the regional health district to cover the costs of administration. This proposal would

result in a marked increase in the cost of health department services for the Town of Darien. Each town would have a representative on the regional health board but there is the possibility of population proportional voting. This renders small towns without a voice. We will be reaching out to our representatives to voice our concerns and convey how this will negatively affect the delivery of health department services in Darien.

TOWN ADMINISTRATOR'S REPORT

Mrs. Buch reported that on Friday, there would be Staff Development Day with Department Heads and other non-represented staff. Discussion would include a budget refresher on how to enter requests in MUNIS. Finance Director Jenn Charneski will review how to develop a request, what type of information boards and the RTM are looking for and how to prepare revenue estimates. They will also be discussing HR issues. A new telephone system is being installed. Some leases, including one for the Arts Center, are expected to come forward soon. We are still waiting on AG regarding Hecker and a special permit application for 701 Boston Post Road goes to P&Z on Oct. 18, 2016.

NEW BUSINESS

Report from Volunteer Fire Departments on Fire Dispatch services

Vic Pensiero, Chief of the Darien Fire Department and Alex Orsi, Assistant Chief of the Darien Fire Department were present to discuss how the fire dispatch is working since moving to CMED. Chief Pensiero reports that they are fine tuning some issues, but it is working well. He reported that response times to incidents on the highway have improved. There have been some minor issues, but those were primarily due to how addresses and/or building names had been entered into the Computer Aided Dispatch (CAD) system of the Town. He stated that Fire Marshal Bob Buch was updating the CAD system to address these issues. Chief Pensiero also pointed out to the board that regional assets available to the Town through DEMHS Region 1 will be easier to access during an emergency due to CMEDs knowledge of what is available and whom to contact.

Discuss 2017 Board of Selectmen Meeting Calendar

The Board reviewed the proposed calendar. The consensus was that 7 pm start times were preferable. There was discussion about possibly moving joint department head meetings to Monday afternoons, with the regular board meeting to follow. Board members stated their preference for the current Tuesday morning meetings, with the regular board meeting following. A second draft of the calendar will be created to be reviewed at a future meeting.

AGENDA REVIEW

Ms. Marks stated that she would like to have a discussion regarding Senior Center fees, with a possible outcome of asking the Commission on Aging to review the fees. Mrs. Stevenson would like to discuss budget directives at a future meeting

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Regular Meeting of September 12, 2016

Mr. Koons submitted suggested changes to clarify the transfer requests. Mrs. Stevenson suggested a change to page 5 under Agenda Review, to read “any change to after Solid Waste fees will need a public hearing”.

- ** MR. KOONS MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 12, 2016 AS AMENDED.**
- ** MR. RICHARDS SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

Executive Session of September 19, 2016

- ** MR. RICHARDS MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION OF SEPTEMBER 19, 2016.**
- ** MR. THORNE SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

Special Meeting of September 19, 2016

Mr. Koons asked to clarify the discussion of the Boat Club gas tanks so that it now reads “...after 30 years, the current tanks must be replaced as a matter of Connecticut law”. Some minor grammatical changes were also submitted.

- ** MR. KOONS MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 19, 2016 AS AMENDED.**
- ** MRS. MARKS SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

FORTHCOMING MEETINGS

October 17, 2016 Board of Selectmen 7:00 pm
October 24, 2016 Representative Town Meeting 8:00 pm
October 25, 2016 Board of Finance 7:30 pm

ADJOURNMENT

**** MR. RICHARDS MOVED TO ADJORN THE MEETING.**
**** MR. THORNE SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:0 p. m.

Respectfully submitted,

Kathleen Clarke Buch
Town Administrator